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DOYON Foundation

Doyon Foundation Seeks Candidates for Board of Directors

Doyon Foundation is currently seeking three (3) candidates for three (3) open seats on its board of directors. If you love to build relationships, share your enthusiasm for a cause, and impact the resources available to a non-profit, this board seat may be right for you! Doyon Foundation is interested in candidates experienced in non-profit boards, fundraising, financial management, endowment fund investing, culture and language revitalization, and Alaska Native education. The open positions are for three (3) year terms expiring in 2017.

Qualifications

Candidates seeking election to the Doyon Foundation board must be:

- A Doyon shareholder.
- 18 years of age or older.
- Knowledgeable about private foundation management and higher education.
- Familiar with the Foundation's strategic plan, long-term vision and goals, and mission and purpose.
- Committed to spending up to 200 volunteer hours a year carrying out the duties of a board member, which include:
 - Attending quarterly board meetings.
 - Serving on two (2) board committees.
 - Completing work outside of meetings.
 - Representing the Foundation at various events.
 - Speaking on behalf of the Foundation at events, if asked.

Important Notice

Please note that, under federal laws governing private foundations, family members of Doyon Foundation board members are NOT eligible to receive a Doyon Foundation basic or competitive scholarship during their term on the board. Family members are defined as the board members' spouse, ancestors, children, grandchildren, great-grandchildren and the spouses of children, grandchildren and great-grandchildren.

Current Doyon Foundation scholarship recipients are also not eligible to serve on the board.

Responsibilities/Job Description

The duties of a Doyon Foundation board member include:

- Contribute skills that help the Foundation make progress on its strategic plan.
- Consistently work toward and produce results related to the Foundation's strategic focus areas, which include providing consistent measurable results, diversifying and growing revenue streams, increasing shareholder educational opportunities, enhancing operations, and revitalizing languages and traditional Native values.
- Define and oversee the mission of the Foundation and keep it relevant to the needs of Doyon shareholders and their descendants.
- Approve programs/services and monitor their effectiveness.
- Provide strategic guidance to the Foundation and its executive director.
- Ensure financial solvency and help raise resources.
- Select, support and evaluate the executive director.
- Ensure continuous board improvement.
- Attend quarterly meetings in Fairbanks, Alaska, as well as any special meetings called.
- Serve on two (2) board committees and possibly chair one (1) committee, which include finance/investment, development/fundraising, language revitalization/culture and governance.
- Participate in at least one (1) board training event each year.
- Demonstrate willingness to take on other duties and assignments, as needed.
- Represent and, if asked, speak on behalf of Doyon Foundation at various events.

Time Commitment

To successfully complete the duties detailed above, it is estimated that board members will spend approximately 120 – 200 volunteer hours per year on board meetings and committee work, which includes work outside of meetings.

Application Instructions/Deadline

Applications are accepted using an online form. Interested candidates should visit www.doyonfoundation.com and click on the link on the home page. The form does not take long to fill out and candidates are able to upload resumes and/or other materials. Candidates may also download and print a hard-copy of the form to complete and mail to: Doyon Foundation, 615 Bidwell Avenue, Suite 101, Fairbanks, Alaska, 99701. Mailing instructions are provided on the form.

It is highly recommended that candidates familiarize themselves with the Foundation and its work by reviewing the Foundation's website, blog and Facebook page prior to submitting an application. All of these links are available at www.doyonfoundation.com.

The deadline to apply is Monday, October 20, 2014 at 5 p.m.

For more information, please visit www.doyonfoundation.com or contact Doris Miller, Doyon Foundation Executive Director, at 907.459.2048 or via email at: millerd@doyon.com.